

To: Varcoe, Betsy[Varcoe.Betsy@epa.gov]
Cc: Kortuem, Patrice[Kortuem.Patrice@epa.gov]
From: Vuong, Stephanie
Sent: Thur 7/7/2016 3:49:49 PM
Subject: RE: RA's briefing book for week of 7/11 - due NOON Thursday 7/7

Betsy – Can you move to August 1st (I can schedule a meeting to pre-brief Joan prior)? And, if 7/25 works in the end move it?

Thanks,

Stephanie

Stephanie Vuong, Regional Planner

U.S. EPA Region 8

1595 Wynkoop Street (8TMS-FMP)

Denver, CO 80202

(303) 312-7824

From: Varcoe, Betsy
Sent: Wednesday, July 06, 2016 12:57 PM
To: Vuong, Stephanie <Vuong.Stephanie@epa.gov>
Subject: RE: RA's briefing book for week of 7/11 - due NOON Thursday 7/7

I was looking at Aug 1 or 2 but Joan is on leave those days. July 25 at noon may be possible but I'm still waiting to hear about a trip for Shaun to ND which might start that day.

From: Vuong, Stephanie
Sent: Wednesday, July 06, 2016 12:37 PM
To: Varcoe, Betsy <Varcoe.Betsy@epa.gov>

Subject: RE: RA's briefing book for week of 7/11 - due NOON Thursday 7/7

Hi Betsy,

I will be sending my paper late. I can't meet with Phil & Karen until next Monday to discuss (Karen is on leave). I can send you the paper that afternoon.

Is there any chance of pushing this briefing out closer to 8/3?

Thanks,

Stephanie

Stephanie Vuong, Regional Planner

U.S. EPA Region 8

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From: Varcoe, Betsy

Sent: Wednesday, July 06, 2016 12:21 PM

To: Sierra, Eddie <Sierra.Eddie@epa.gov>; Eustance, Barbra <Eustance.Barbra@epa.gov>;
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Subject: RA's briefing book for week of 7/11 - due NOON Thursday 7/7

I'm looking for read-aheads for next week's meetings **by noon Thursday, 7/7,** or let me know if nothing is needed.

These docs require approval by the ARA/DARA before submission to the RA.

PLEASE ALLOW ENOUGH TIME TO MEET THE RA OFFICE DEADLINE – noon Thursday.

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| Tues 7/12 | TMS | Lease Status Update |
| Tues 7/12 | Vuong | Prebrief for 8/3 CO Water Supply Lean Project Report-Out |
| Tues 7/14 | OPRA | Prep for 7/21 mtg with UDEQ |
| Thur 7/14 | Faulk | S. Weber Technical Assistance Grant |

Betsy Varcoe

Staff Assistant to the Regional Administrator

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